

## 3 OFFICIALS

- 3.1 Every competition shall be directed and carried out by certain officials whose duties are either supervisory or executive.
- 3.2 The Board shall appoint representatives (hereinafter called stewards) who shall have supreme control over the conduct of any competition motorcycling meeting and shall have the duty of enforcing the rules, bylaws and regulations of MNZ that apply at the meeting. The Stewards also enforce any international rules that apply. They may, postpone a competition, impose fines or exclude an entrant or official, and do or direct all those things considered necessary for the conduct of the meeting in accordance with the Manual of Motorcycle Sport.  
Stewards progress through the MNZ structure from level 1 through to level 5. No steward can progress more than 2 levels in any one calendar year. The Stewards Commission shall train and examine Stewards to level 4. Level 5 Stewards are the equivalent of the FIM sporting Steward and as such are required to take the FIM training and examination course. The level 5 requires the express approval of the Board prior to application for an FIM course.
- 3.2.1 The Steward of the Meeting shall have no responsibility for the organising of the meeting nor have any executive duty in connection therewith but shall be in supreme supervisory control over the meeting in accordance with the regulations, and exercise all powers set out in the MNZ Constitution.
- 3.2.2 When no Level three or Level two Steward is in attendance at a particular meeting and there is an outside Steward or Level 4 or 5 in attendance, he/she may take control of the meeting.
- 3.2.3 Stewards required by MNZ to officiate at meetings outside their area are to be paid expenses by organising clubs at Public Service rates.
- 3.2.4 For selected major events MNZ may appoint the steward of the meeting and other officials from outside the area of the meeting.
- 3.2.5 For a Junior Cross Country Championship event 2 Stewards will be appointed by MNZ. Where possible, one steward should be mobile to travel the track. If riding, all safety equipment shall be worn.
- 3.3 Road Race Referee: A Senior Steward appointed as required by the Board. His/Her duties include attendance at Road Race meetings to liaise with the appointed Steward of the meeting, and to attend all protest hearings in an advisory capacity. He/She will have the capacity to make a final decision in any matters of contention after consultation with officiating stewards.
- 3.4 Clerk of Course: The Chief Executive Official at a competition, under whose control come the following officials:
- |                      |             |                   |
|----------------------|-------------|-------------------|
| Secretary of Meeting | Starter     | Judges            |
| Timekeepers          | Handicapper | Machine Examiners |
| Flag Marshals        | Lap Scorers | Observers         |

- 3.4.1 The Clerk of the Course shall be responsible to the Steward of the Meeting for the good management and conduct of a competition in accordance with these Rules, the Supplementary Regulations and the official programme and for the direction and control of all executive officials necessary for that purpose.
- 3.5 Coordinator: The Coordinator is a Commission appointee. He/She is to liaise with Clubs running New Zealand Championship rounds. He/she is responsible for presenting supplementary regulations, point's progress and results to the MNZ office. He/She may attend protests in an advisory capacity only.
- 3.6 Secretary of Meeting: The Secretary of the Meeting shall be particularly responsible for the organisation of the meeting insofar as the supply of all necessary documents, badges, etc., are concerned as well as for the transaction of all official correspondence relating to the meeting.
- 3.7 Duties of Judge: It shall be the duty of the Judge to declare the order in which the competing machines pass the finishing line. If the Judge considers he/she has made a mistake he/she may alter his/her decision after consultation with the Steward of the Meeting and the Clerk of the Course.
- 3.8 Duties of the Starter: It shall be the duty of the Starter to start each race when so instructed by the Clerk of the Course: from then until the start of the race the competitors are under the sole control of the Starter. In the case of a false start the Starter may order a re-start.
- 3.9 Timekeeper: The principal duty of the Timekeeper is to record and report such times as are required by the conditions of the competition as instructed by the Clerk of the Course and to prepare and sign such records as may be required in the case of an attempt at records or a certified test.
- 3.10 Handicapper and Starters: Shall be approved by the Steward and at no meeting shall a handicapper or starter be allowed to compete in any event under the jurisdiction of MNZ where they are officially engaged. The Handicappers shall on demand from MNZ immediately forward to the MNZ office, particulars of the handicaps and results of their meeting and these results shall be available to any approved handicapper at any time on application to MNZ.
- 3.11 Machine Examiner: It shall be the duty of the Machine examiner to satisfy themselves prior to a machine taking part in an event that the competing machine conforms to these Regulations and is in proper condition to race.  
He/she may check machine(s) involved in an accident or fall if considered appropriate before such machine(s) is permitted to start in another race.
- 3.12 Flag Marshals: Are marshals appointed to give signals laid down in these rules. Flag Marshals shall occupy posts along the course assigned to them by the Clerk of the Course.  
As soon as the meeting commences each Marshal is under the orders of the Clerk of the Course to whom he/she shall immediately report by any means at their disposal

(telephone, signal, courier, etc.) all incidents and accidents which occur on the section of the course for which he/she is responsible.

- 3.13 Observers: Are officials in charge of admitting riders to Observed Sections and recording their scores. They decide in the first instance upon any matter relating to the application of MNZ Rules to rides they observe.
- 3.14 Riders Representative: A Riders Representative shall be elected at riders briefing to be available to represent the interest of riders to the Steward of the Meeting on questions of safety, or other matters involving the welfare of competitors, to attend any protest meetings as required under Chapter 7 of these Rules and to be available for a period up to thirty minutes after the completion of the days racing. In any event where a Riders Representative is a party to a matter being protested a substitute will be appointed by the Protest Committee. In National Championship and Major events the Riders Representative will not be a member of the Organising Club. In Cross Country and Enduro Championships and major events, two rider representatives may be appointed, one a riding competitor and one non-riding person. The two must work together for the benefit of the riders as above.
- 3.15 FREE ADMISSION OF OFFICIALS OF MNZ.
- 3.15.1 A Board or Life Member, Senior Steward, Coordinator, Regional Coordinator & Commissioner, Level Three, Four, Five Steward. On production of his/her warrant, is entitled to free admission for themselves and their family to any event run by any affiliated club in NZ.
- 3.15.2 A Level 1 and 2 Steward. On production of his/her warrant is entitled to free admission to any event run by his/her club.